



## **WRCF Youth in Recreation Fund - Ontario Endowment for Children and Youth in Recreation Fund – 2023 Application**

Please refer to the Ontario Endowment for Children and Youth in Recreation Grant Guidelines to help you complete this application.

### **Eligibility Self-Assessment:**

*Before you take time to complete the full application, we have 5 quick questions for you to answer to ensure your proposal would qualify for consideration through this grant stream.*

**1. Are you applying for a capital or project-based grant?**

Capital\*

Project

**2. Does the program provide recreational activities for children and youth that are 18 years old and under?**

Yes

No\*

**3. Will this application support children and youth who live in Waterloo Region? (Including Cambridge, Kitchener, North Dumfries, Waterloo, Wellesley, Wilmot and Woolwich)**

Yes

No\*

**4. Will this application support religious activities/teachings offered through a religious group or organization?**

Yes\*

No

**5. Is your organization a CRA registered charity?**

a. If Yes – What is your CRA number?

b. Qualified donee without a CRA number

c. If No,

- We have a fiscal partner

- We do not have a partner for this application\*

A list of qualified donees can be found at:

[https://apps.cra-arc.gc.ca/ebci/hacc/srch/pub/dsplyBscSrch?request\\_locale=en](https://apps.cra-arc.gc.ca/ebci/hacc/srch/pub/dsplyBscSrch?request_locale=en)

If your organization is not a registered charity or a qualified donee under CRA guidelines, you will have to find a fiscal partner before proceeding with your application. Learn more at WRCF's website (<https://www.wrcf.ca/fiscal-partnership>)

**\*If you select one or more of these, you are not eligible to apply for funding from this Fund. Visit [www.wrcf.ca/about-grants](https://www.wrcf.ca/about-grants) for other funding opportunities.**



## Full Application

*If your initiative is eligible according to the Self-Assessment, the full application will show up*

### Request Contact (Who is writing this application):

1. Name
2. Pronoun
3. Work Title
4. Email Address
5. Phone Number
6. Extension (if applicable)

### Contact Information for the Leader of your organization

7. Is the organization's leader contact information different from the Request Contact listed above?
  - a. No
  - b. If yes:
8. Leader's Contact Name
9. Leader's Contact Pronoun
10. Leader's Contact Title
11. Leader's Contact Email
12. Leader's Contact Phone Number
13. Leader's Contact Extension (if applicable)

### Organizational Information:

14. Organization's Legal Name
15. Operating Name
16. Organization Address
17. Website (if applicable)
18. Social Media Handle(s)

### Fiscal Partner Information:

19. Partnering Organization's Legal Name
20. Partnering Organization's Operating Name
21. Partnering Organization Charitable Number
22. Partnering Organization Address
23. Partner Contact Name
24. Partner Contact Work Title
25. Partner Contact Email
26. Partner Contact Phone Number
27. Partner Contact Extension (if applicable)
28. Partner's Financial Statements (file upload)
29. Signed Confirmation of Written Agreement (file upload)

### Organizational Background:

30. What are your organization's primary activities?
31. How are youth representative of the population(s) you're seeking to serve involved in the ongoing decision-making and delivery of your activities?



32. Please estimate how many people were served by your organization last year?
33. How is your organization involving people from diverse groups in the ongoing support your activities? (i.e volunteers, staff, focus groups etc)

**Project Information:**

34. Project Title
35. One Sentence Summary
36. Project Description
37. Total Project Cost
38. Amount Requested from WRCF
39. If the grant cannot cover the total amount requested, what would be the minimum amount needed to successfully continue with the project?
40. What will the funds requested be used for?
41. Project Budget (file upload)
42. Is this a new or existing project?
  - a. If new, how many youth will this project serve?
  - b. If existing, how many youth has this project served in the past year and how many do you anticipate it will serve this year?
43. What geographical area will you project serve? (Select all that apply)
  - a. Cambridge
  - b. Kitchener
  - c. North Dumfries
  - d. Waterloo
  - e. Wellesley
  - f. Wilmot
  - g. Woolwich
  - h. Waterloo Region (all the above)
  - i. Other:
44. We are gathering data about the impact that Waterloo Region not-for-profits are making towards of the achievement of the United Nations Sustainable Development Goals (SDGs). Which of the SDGs will this grant primarily support for your organization? (For more information, please visit: [www.un.org/sustainabledevelopment/sustainable-development-goals](http://www.un.org/sustainabledevelopment/sustainable-development-goals))
45. Which other (if any) of the SDGs will this grant also support?

**Overview:**

46. What do you want to do?
47. Why is this project a priority now for our community?
48. a) If this is a new project, how did you decide this was important?  
b) If this is an existing project, how have you confirmed that this is still relevant.
49. Who will do the work?
50. Where will the activity/ies take place?
51. Why are you the right organization to do the work?
52. What is the impact of the project in the short-term &/or long-term in Waterloo Region? How do you plan to measure this impact?
53. How is your organization attracting and supporting diverse populations through this project?  
*When we say diverse, we mean ethnicity, race, sexual orientation, gender expression,*



*socioeconomic class, and/or ability. Are your activities accessible to people living with a low-income? Are your activities accessible to people with disabilities? How?*

54. How have you included the voices of those you are serving in the development and/or delivery of this project?
55. What other organizations (if any) are you collaborating with to deliver this project? Please list organizations and their responsibilities.
56. If you are approved for a grant, when would the activities begin and end?

**Optional Additional Supporting Documents:**

57. Additional Supporting Document
58. Additional Supporting Document

**Evaluation**

59. There is no formal evaluation form for Youth in Recreation Grants. WRCF may reach out to you to gather a story about this project to understand the impact of the funding. If you receive a grant, would you be willing to share information and any images you have gathered from the project, to help us show examples of grant impacts?